



Dear KRP Participants:

The Kentucky Reading Project 2011 Share Fair is fast approaching! This letter contains important information about the upcoming event.

- When:** Saturday, March 26, 2011
- Where:** Hyatt Regency/Lexington Convention Center
401 West High Street, Lexington
- Time:** 8:00 a.m. – 9:00 p.m. (EST) – Registration
9:00 a.m. – 3:15 p.m. (EST) - Share Fair

Please visit www.kentuckyliteracy.org in about a week for more Share Fair information. Click on the Kentucky Reading Project link at the left side of the page and then on the Share Fair link. I am going to post a listing of all the poster and roundtable sessions with a brief description so you can peruse them before the Share Fair and decide which ones you want to attend.

Hotel:

- ✓ The phone number for the Hyatt Regency Hotel is 859-253-1234. Their website is <http://www.lexington.hyatt.com/hyatt/hotels/index.jsp> If you have not filled out a lodging form and live more than one and a half hours away from Lexington, please email Cary Pappas at carypappas@uky.edu.
- ✓ Park in the lot on High Street, in front of the Hyatt Regency and the Convention Center. If you are not spending the night, the cost of parking on Saturday is \$10.00 if an event is scheduled that day at the Convention Center. If no event is scheduled, there will be no cost to park. If the High Street lot is full, there is alternate parking in the Cox Street lot behind the Convention Center, and the cost is also \$10.00 if there is an event. Driving directions can be found at the conclusion of this letter.
- ✓ Check-in time on Friday, March 25, is 3:00 p.m. Check-out time on Saturday, March 26, is 12:00 noon. You will have time from 8:00 – 9:00 a.m. on Saturday to check out.
- ✓ If you are staying overnight, you will be responsible for paying for any incidentals charged to your room, such as telephone calls, room service, etc. You may be asked to present a form of payment when you check in, but this will only be used if you incur any additional costs such as those mentioned above.

Event:

- ✓ Registration will be from 8:00 – 9:00 a.m. on Saturday, March 26, in the Convention Center.

- ✓ A continental breakfast will be provided on Saturday morning beginning at 8:00 a.m.
- ✓ Mitchell Tolle, a noted artist from Berea, will be the keynote speaker at the luncheon on Saturday.
- ✓ If we need to cancel the Share Fair because of adverse weather conditions, we will post the cancellation on the CCLD website. We will also notify local TV and radio stations. In addition, you can call the Hyatt Regency at 859-253-1234. Please use your own judgment on weather and driving conditions when planning your travel to the event. **You will not be penalized if you cannot attend the Share Fair due to inclement weather.**

ROUNDTABLE SESSIONS:

The *roundtable sessions (I)* will be from 9:35 a.m. – 10:05 a.m. and 10:10 a.m. – 10:40 a.m. and *roundtable sessions (II)* will be from 11:10 a.m. – 11:40 a.m. and 11:45 a.m. – 12:15 p.m. A table and chairs will be provided for your session, which will consist of a 10-15 minute description of how you implemented your Literacy Action Plan, followed by a 15-20 minute question/answer/discussion period with the teachers who attend your session.

POSTER SESSION:

The *poster sessions* will take place from 1:45 – 2:45 p.m. A 6-ft. long table and two chairs will be provided for your display, which may include student products/work samples, instructional materials, photographs, assessments, and/or other related graphics depicting data and anecdotal records. Electrical outlets will **NOT** be provided, so you will need to provide your own power source.

At least one team member must be present during the poster session to answer questions from other participants. Other team members may visit concurrent poster sessions. If you are an individual teacher who is not part of a team, you will be able to spend half of the time visiting other poster sessions. We will provide a table tent card to display in your absence.

HANDOUTS:

Please bring handouts (e.g. pamphlets, brochures, flyers) to distribute at your session. Plan to bring 100 copies for a poster session, and 40 for a roundtable. A template for the handout is attached. This information is required, but you may include additional items if you wish.

We look forward to seeing all of you for a day of learning, networking, celebration, and fun. If you have additional questions contact Cary Pappas at cary.pappas@uky.edu or 859-257-6118.

See you soon!



Cary Pappas
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